

From: [R6HarveyDOCL](#)
To: [R6HarveyInfo](#)
Subject: FW: IMPORTANT MSG RE: OT For Hurricane Response
Date: Thursday, September 21, 2017 5:48:32 PM

From: Watson, Linda (R3)
Sent: Thursday, September 21, 2017 5:48:31 PM (UTC-06:00) Central Time (US & Canada)
To: R6HarveyDOCL
Subject: FW: IMPORTANT MSG RE: OT For Hurricane Response

*Linda R. Watson
USEPA, Region 3
Toxicologist, Risk Assessor
watson.linda@epa.gov
215-814-3116 (office)
215-814-3015 (fax)*

From: Watson, Linda (R3)
Sent: Thursday, September 14, 2017 10:18 AM
To: Esposito, Karen <esposito.karen@epa.gov>; Swatts, Darriel <Swatts.Darriel@epa.gov>; Zieba, Kyle <Zieba.Kyle@epa.gov>
Cc: Matsinger, Josie <Matsinger.Josie@epa.gov>; Boyd, Kevin <Boyd.Kevin@epa.gov>
Subject: RE: IMPORTANT MSG RE: OT For Hurricane Response

Thanks Karen!

*Linda R. Watson
USEPA, Region 3
Toxicologist, Risk Assessor
watson.linda@epa.gov
215-814-3116 (office)
215-814-3015 (fax)*

From: Esposito, Karen
Sent: Thursday, September 14, 2017 9:55 AM
To: Watson, Linda (R3) <Watson.Linda@epa.gov>; Swatts, Darriel <Swatts.Darriel@epa.gov>; Zieba, Kyle <Zieba.Kyle@epa.gov>
Cc: Matsinger, Josie <Matsinger.Josie@epa.gov>; Boyd, Kevin <Boyd.Kevin@epa.gov>
Subject: IMPORTANT MSG RE: OT For Hurricane Response

Hi All:

I received additional guidance regarding OT for travel time to/from site when you are working under a Mission Assignment.

Please correct timesheet, if applicable, to adhere to these guidelines:

- 1. OT may be charged on a weekend day of Travel to get to site, but only for those hours that were spent traveling - minus your normal compute time, even if it is weekend travel**
- 2. OT SHOULD NOT be charged if you demobe on a weekday.**
- 3. OT may be charged if you demobe on a weekend day, but only for those hours that were spent traveling - minus your normal compute time, even if it is weekend travel.**

Thank you,

Karen Esposito
Project Officer - START Contracts
EPA -Region III Philadelphia, PA
Office of Preparedness and Support (3HS33)
215-814-2336 (office)
215-814-3274 (fax)